

Installation Order Number:

Service Agent Name:

Date of Meeting:

GATHER CONTACT INFORMATION:

- Main contact information of person signing off on the project onsite confirmed
- Contractor contact information confirmed and added to Heatwave
- Electrician contact information confirmed and added to Heatwave

REVIEW BASIC PROJECT INFORMATION

- Surface type vs Snow Melt system ordered, confirmed, and approved
- Installation plan review
- Dimensions verified
- Review of the items ordered (especially controls/sensors)

SURFACE PREP

- Excavation of old surface or prepare new surface to receive concrete or asphalt
- Have rebar propped up and in middle of slab and have conduit installed
- Lay out product for concrete and pavers
- For asphalt have pipe and boxes installed
- Date of surface install:

REVIEW ELECTRICAL INFORMATION

- Electrical plan review
- Electrical requirements reviewed, verified, and approved with electrician
- Available breaker space
- GFEP breakers required

cont...



WarmlyYours

Be Connected.

Be Warm. Be Radiant.

SMARTINSTALL

Pre-Planning Meeting Checklist

Outdoor Heating Project

Electrician scheduled for the duration of product installation

Confirm junction box locations

Sensor conduit installed

Conduit plan

Expansion joints confirmed, if present

Cold leads long enough to reach junction box

BOOKING INSTALLATION SERVICE

Date and time confirmed

Back up dates due to inclement weather

Location confirmed

Signature of the Service Agent: _____

Signature of Contact Person: _____